

# English Communication Skills

for the Oil & Gas Industries

# 2010



© BP p.l.c.

  
PROFESSIONAL  
LANGUAGE  
SOLUTIONS

Accredited by the  
 BRITISH  
COUNCIL

**BUSINESS  
ENGLISH UK**  
A special interest group of English UK

 energy  
INSTITUTE  
APPROVED TRAINING PROVIDER

ENGLISHUK  
member

[www.langsols.com](http://www.langsols.com)

“...both our general and industry-specific English knowledge has improved beyond all expectations.”

Strategic Analysts from Moscow, August 2009

Professional Language Solutions is the only language school in the world accredited by the Energy Institute, the leading chartered professional membership body for those working in energy.



We have an unrivalled international presence stretching from the oilfields of North Africa to the Middle East and the Caspian, and for over 18 years we have been providing specialist English courses to many of the world’s largest energy companies.

## English Communication Skills for the Oil & Gas Industries

### Open Group Courses in London

Every month we run two-week intensive group courses in central London for oil and gas professionals who want to improve their all-round business communication skills in the shortest possible time.



© BP p.l.c.

These courses offer tuition in a very small group comprised only of students with similar backgrounds and language needs. They provide the most focused language training on the market for the energy industry.

👁️ Facts at a glance	📅 Start dates	👍 Ideal for
📄 Course code: CSOG1	4 January	• Technicians and operators
📅 Duration: 2 weeks (60 hours)	1 February	• Drilling and exploration teams
£ Cost: £1,700 per person	1 & 29 March	• Engineers
🚶 Minimum entry level: Pre-intermediate	26 April	• HSE specialists
👥 Maximum 4 participants per group	24 May	• Contracts staff
👤 Minimum age: 21	21 June	• SCM and procurement teams
📄 Certification from Energy Institute	19 July	• HR and training professionals
	16 August	• Legal and finance personnel
	13 September	• Energy traders
	11 October	• Industry analysts
	8 November	• Government liaison officers
	6 December	• Employees in energy ministries

**“I recommend this course to all my colleagues who want to improve their knowledge of oilfield English”**

Reservoir Engineer from Algeria, October 2009

## How you will benefit

On successful completion of *English Communication Skills for the Oil & Gas Industries*, you will receive a course certificate from the Energy Institute.

During the course you will:

- improve your speaking strategies, pronunciation and fluency
- develop your ability to make your point, discuss, negotiate and advise
- learn to make effective technical presentations
- develop the ability to produce brief, concise emails and clear, accurate reports
- increase your ability to speed read technical documentation
- broaden your knowledge of industry-specific vocabulary
- improve clarity and accuracy through better manipulation of grammar and lexis



## Your English will improve while talking about:

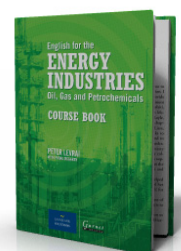
- Operational Structures
- Exploration and Production Operations
- Pipelines and Transportation
- Refining and Petroleum Products
- Health and Safety
- Environmental Impact
- Innovation & Technology
- Energy Trading and Investment

## Specialist tutors

Our course tutors have many years' first-hand experience of teaching in oilfield locations outside the UK. They understand the way English is used in the energy industry, and ensure students are taught language skills of direct relevance to their jobs.

## In-house course materials

One of our published courses, *English for the Energy Industries*, is being used by oil and gas companies worldwide. By using this alongside a wide range of multi-media resources, we ensure maximum exposure to industry-specific English throughout your course.



# “The training carried out by Language Solutions receives consistently excellent feedback reports”

Technical Training Co-ordinator, Halliburton Energy Services

## Major clients

We have over 18 years' experience in running specialist oil and gas language courses for a large number of IOCs, NOCs and service companies.

We have delivered training programmes for these clients on-site in energy markets across the globe as well as in our London training centre.



## Other services

- Intensive group courses for General English and Business English
- English for Finance, Legal English, Aviation English, Military English and IELTS Preparation
- One-to-one immersion courses tailored to the levels and requirements of each learner
- Skills training in Pronunciation, Business Writing and Presentations
- Team-building, Customer Service Training and Time Management courses

## Our training centre

Our intensive courses take place in our central London HQ, which provides a calm and highly focused learning environment for individuals and small groups of adult learners.

Conveniently located between the City and the West End, Coldbath Square offers excellent transport links and is only minutes away from some of London's best pubs and restaurants.

Our training facilities, courses, management processes and student support have all been inspected, approved and accredited by the British Council.



For all enquiries, please contact us at:

11 Coldbath Square  
London, EC1R 5HL

+44 (0)20 7689 1900

english@langsols.com

+44 (0)20 7689 1901

www.langsols.com